

Asking for a reference or a recommendation letter from Julian Marshall

- First, please read and follow HEGIS's website on asking for a recommendation letter (available [here](#)).
- In your request to me, please also send me a resume/CV, a transcript, and a letter with these items:
 - Which class(es) you took with me, in which semesters, and what your grade was. (If relevant) aspects of your performance in this class that are pertinent to your application. If you worked on a project in that class, what you did for the project.
 - What aspects of your abilities do you think I should highlight in my letter.
 - Why you are particularly interested in this job, and why you feel it is a good fit.

Thank you!